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## Nomination for Elected Director Position

This form is to be completed by all individuals who wish to be considered for an elected position to the 4VI Board of Directors. The knowledge, experience, skills and commitment matrix is attached. For more information please visit: <https://forvi.ca/about/our-governance/>

Questions should be directed to the Chair of the Governance & Nominating Committee, Mr. Ian MacPhee, [ianjmacphee@gmail.com](mailto:ianjmacphee@gmail.com).

Please email completed applications to [nominations@forvi.ca](mailto:nominations@forvi.ca) with "Nomination 2023-24" in the subject line. Deadline for submission is 11 a.m. on August 23, 2023.

If you are not presently part of 4VI, [click here](#) to register as a voting member. This form is expandable but brevity and a maximum of two pages is encouraged.

Name: \_\_\_\_\_

Contact Information (complete mailing address and email):

Address: \_\_\_\_\_

City: \_\_\_\_\_ Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Email Address: \_\_\_\_\_

COMMUNITIES

ENVIRONMENT

BUSINESSES

CULTURE

Career Biography (Professional & Volunteer):

Reasons You Are Interested in Serving as Director with Tourism Vancouver Island:

Key Areas of Knowledge, Skills and Expertise You Bring to the Board:

# Supporting Member Signatures

I am part of 4VI (Tourism Association of Vancouver Island) as a voting member and I support this nomination. \*\* If you are not presently part of 4VI, [click here](#) to register as a voting member.

Name: \_\_\_\_\_

Business: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Business: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Business: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Business: \_\_\_\_\_

Signature: \_\_\_\_\_

# 4VI (Tourism Vancouver Island) Board of Directors Competency Framework

The following framework identifies the net mix of essential and desirable skills that form the basis of the Tourism Vancouver Island Board of Directors. For the 2023- 24 years, there are up to four (4) appointed seats that can be filled via board appointment, and six (6) elected seats that can be filled by election.

In consideration of the skills and experience with existing current elected and appointed members who are seeking reappointment and re-election, the following knowledge and experience areas were highlighted as important to fill gaps for this coming year.

- Gender equity
- Indigenous representation
- Experience in the field of:
  - Sustainability
  - Governance and government relations
  - Municipal economic development
  - Tourism industry leadership

4VI will also seek to achieve gender balance on its board of directors, a mix of skills and experience, and sector/geographic representation.

**A) Knowledge: The Board must ensure that a minimum of one Director demonstrate thorough and comprehensive knowledge of the essential areas. The remainder of the Board of Directors should represent one of the desirable categories.**

- Essential: Finance/accounting (with appropriate designations), marketing, governance, government relations, transportation, municipal/economic development
- Desirable: Accommodation, adventure tourism and recreation, attractions, events and conferences, food & beverage, tourism services\*, travel trade

**B) Experience: The preferred background of the Board of Directors will include:**

- Essential: A majority of Directors currently own, operate, or work for a private sector tourism business; senior management/business owner experience within the tourism industry
- Desirable: Previous board experience

**C) Skills and Commitment: Required skills and commitment will include:**

- Essential: Willing to commit time and energy to the board and committees; accept the Board Policy, Constitution and by-laws, able to set personal and business interests aside and work for the benefit of 4VI
- Desirable: Effective communication skills

\*tourism services could include areas such as Human Resources, Media Relations, Strategic Planning, Tourism/Industry Education, Technology, etc.

## BOARD MEMBERS CONSENT

If elected to the Tourism Association of Vancouver Island Board of Directors, a member must confirm that they possess the Statutory Requirements for Directors as required in the Societies Act 2015 s 44 (1), (2), and (3).

Persons qualified to be directors

(1) A person is qualified to be a director of a society only if the person is an individual who is at least 18 years of age.

(2) Despite subsection (1), an individual who is 16 or 17 years of age is qualified to be a director of a society if provided for in the regulations.

(3) Despite subsections (1) and (2), an individual is not qualified to be a director of a society if the individual is

(a) found by any court, in Canada or elsewhere, to be incapable of managing the individual's own affairs,

(b) an undischarged bankrupt, or

(c) convicted in or out of British Columbia of an offence in connection with the promotion, formation or management of a corporation or unincorporated entity, or of an offence involving fraud, unless

(i) the court orders otherwise,

(ii) 5 years have elapsed since the last to occur of

(A) the expiration of the period set for suspension of the passing of sentence without a sentence having been passed,

(B) the imposition of a fine,

(C) the conclusion of the term of any imprisonment, and

(D) the conclusion of the term of any probation imposed, or

(iii) a pardon was granted or issued, or a record suspension was ordered, under the *Criminal Records Act* (Canada) and the pardon or record suspension, as the case may be, has not been revoked or ceased to have effect.